

A regular meeting of the Kingston Housing Authority was held on Tuesday May 20 at 5:00pm.
The following members were in attendance:

Cindy Fitzgerald, Chair
Matthew Donohue, Vice-Chair
Mary Hayes, Commissioner

Also present:
Chris Plourde, Executive Director

Absent:
Joe Casna, Commissioner

Public Comment:

The neighbor expressed her concern about the Oak tree over her property. Her property is large and requires a lot of time to maintain and the leaves only make it worse. Chris explained that we have other capital needs for tree removal that are a higher priority.

Minutes:

On a motion made by Mary Hayes and seconded by Matt Donohue, the board voted 3-0 to approve the regular meeting minutes of April.

Approval of Year-End Reports- FY 2025:

On a motion made by Matt Donohue and seconded Mary Hayes, the board voted 3-0 to approve the 400-1 year-end report.

On a motion made by Matt Donohue and seconded Mary Hayes, the board voted 3-0 to approve the 689-1 year-end report.

On a motion made by Mary Hayes and seconded by Matt Donohue, the board voted 3-0 to approve the Top 5 and Lead Report.

Approval of the Capital Finance Amendment (CFA) #1510 in the amount of \$39,000

On a motion made by Cindy Fitzgerald and seconded by Mary Hayes, the board voted 3-0 to approve CFA #1510.

Executive Director Report:

Chris presented the board report and went over all the waiting lists, vacancies, work orders and outstanding rents.

Facility Updates/Approvals:

Approval- CFC for Community Building stairway Improvement.

On a motion made by Cindy Fitzgerald and seconded by Matt Donohue, the board voted 3-0 to approve the CFC and release the \$1,750 upon completion of the reseeding.

Annual Tree Service- all sites low bid approval

On a motion made by Matt Donohue and seconded Mary Hayes, the board voted 3-0 to award the annual tree service contract to Letourneau Tree & Landscape Inc.

Chris reported that the parking lot lights are on their way and should be wrapped up by the beginning of June.

Warrant:

On a motion made by Matt Donahue and seconded by Mary Hayes, the board voted 3-0 to approve the warrant.

Adjournment:

On a motion made by Mary Hayes and seconded by Matt Donahue the board voted 3-0 to adjourn, the meeting adjourned at 5:35pm.

A true record
