

A regular meeting of the Kingston Housing Authority was held on Tuesday January 10, 2023 at 5:00pm. The following members were in attendance:

Cindy Fitzgerald, Chair  
Gretchen Emmetts, Vice-Chair  
James Meau, Tenant Appointee and Treasurer

Also present:  
Greg McGowan, Facilities & Modernization Manager  
Chris Plourde, Assistant Executive Director  
Dede Riendeau, Executive Director

Absent:  
Mary Hayes, Commissioner

#### Public Comment

Jean Landers discussed Affordable Housing Trust and CPC with the board. Cynthia Fitzgerald was appointed as the Housing Authority representative on the CPC board.

#### Minutes:

On a motion made by Gretchen Emmetts and seconded by James Meau, the Board voted 3-0 to approve the regular meeting minutes of November.

#### By Laws:

On a motion made by Gretchen Emmetts and seconded by James Meau, the Board voted 3-0 to table this vote until the next meeting.

#### Facilities Update:

Greg reported that we were awarded funds to replace the parking lot lights. RCAT has started that project. The deadline for snow removal bids is coming up but he has already received a solid bid from T&K. He requests preapproval to the lowest qualified bidder to get the contract in place. On a motion made by Gretchen Emmetts and seconded by Cindy Fitzgerald, the board voted 3-0 to award the snow contract to the lowest qualified bidder.

#### Capital Plan / Annual Plan 2024-

On a motion made by Gretchen Emmetts and seconded by James Meau, the Board voted 3-0 to approve the 2024 Annual Capital Plan.

#### Capital Fund 400-1 ARPA

On a motion made by Cindy Fitzgerald and second by Gretchen Emmetts, the board voted 3-0 to approve the capital fund 400-1 in the amount of \$74,002.

#### Capital Fund 5000-1

On a motion made by Gretchen Emmetts and seconded by Cindy Fitzgerald, the board voted 3-0 to approve the capital fund 5000-1 amendment 12 in the amount of \$62,651.

Warrant:

On a motion made by Cindy Fitzgerald and second by Gretchen Emmetts, the board voted 3-0 to pay the bills for November.

On a motion made by Cindy Fitzgerald and second by Gretchen Emmetts, the board voted 3-0 to pay the bills for December.

Adjournment:

On a motion made by Gretchen Emmetts and seconded by James Meau, the board voted 3-0 to adjourn, the meeting adjourned at 6:25pm.

A true record

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