

A regular meeting of the Kingston Housing Authority was held on Friday January 21, 2022 at 1:30pm via video conference (due to COVID-19). The following members were in attendance:

Gretchen Emmetts, Chairman  
Mary Hayes, Commissioner  
James Meau, Tenant Appointee and Treasurer

Also present:  
Chris Plourde, Facilities & Modernization Manager  
Dede Riendeau, Executive Director

Absent:  
Cindy Fitzgerald, Vice-Chair

MEETING LOCATION: Via Zoom 1-929-205-6099 ID 8072857447# Password 216207#

Public Comment  
None

Minutes:  
On a motion made by Mary Hayes and seconded by James Meau, the board voted 3-0 to approve the minutes of November.

Laser Check Signing:  
Dede reported that because there's been an issue getting the checks signed it may be easier to print the signatures on the checks. Gretchen requests that the warrant be seen by the members before signing. On a motion made by Mary Hayes and seconded by James Meau, the board voted 3-0 to approve the laser check signing.

Facilities Update:  
Annual and 5 Year Plan-  
Chris goes over the plan in detail. On a motion made by Mary Hayes and seconded by James Meau, the board voted 3-0 to approve the 5 year and capital plan.

Old/New Business:  
Gretchen reported that there are 2 spots on the ballot this year. One is Don's seat and the other is Mary's seat. Mary would have to pull papers by the end of February and get the signatures. Mary is trying to decide if she wants to do it. James needs to be reappointed. Dede stated that she would look into the paperwork James needs to be reappointed.

Warrant November:  
On a motion made by Mary Hayes and seconded by James Meau, the board voted 3-0 to pay the bills for November in the amount of \$18,814.65.

**Warrant December:**

On a motion made by Mary Hayes and seconded by James Meau, the board voted 3-0 to pay the bills for December in the amount of \$218,460.35.

**Next meeting:**

February 8, 2022 @5:30pm

**Adjournment:**

On a motion made by Mary Hayes and seconded by James Meau, the board voted 3-0 to adjourn, the meeting adjourned at 2:04pm.

A true record

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