

A regular meeting of the Kingston Housing Authority was held on Tuesday October 12, 2021 at 5:00pm at the office of the Kingston Housing Authority located at 15 Hillcrest Rd. Kingston, MA. The following members were in attendance:

Donald Ducharme, Commissioner
Gretchen Emmetts, Chairman
James Meau, Tenant Appointee and Treasurer

Also present:
Chris Plourde, Facilities & Modernization Manager

Absent:
Dede Riendeau, Executive Director
Mary Hayes, Commissioner
Cindy Fitzgerald, Vice-Chair

Public Comment
None

Minutes:
On a motion made by Don Ducharme and seconded by James Meau, the Board voted 3-0 to approve the minutes of September.

Approval of Revised Reasonable Accommodation Policy:
Tabled to next meeting

Facilities Update:
Chris reported that there were no bidders for the electrical room project.
Approval of generator service agreement: FM Generator was the lowest bidder. On a motion made by Don Ducharme and seconded by James Meau, the board voted 3-0 to approve the annual service agreement in the amount of \$325.
Approval of low bidder for repaving parking lot: On a motion made by Don Ducharme and seconded by James Meau, the board voted 3-0 to award the paving job to T&K asphalt.

Warrant:
On a motion made by Don Ducharme and seconded by James Meau, the Board voted 3-0 to approve the checks in the amount of \$24,116.12

Old/New Business:
Don Ducharme submitted his resignation letter and stated it would be his last meeting.

Next meeting:
Special meeting November 9, 2021

Adjournment:

On a motion made by Don Ducharme and seconded by James Meau, the Board voted 5-0 to adjourn, the meeting adjourned at 5:25pm.

A true record
