

A regular meeting of the Kingston Housing Authority was held on Tuesday September 14, 2021 at 5:00pm at the office of the Kingston Housing Authority located at 15 Hillcrest Rd. Kingston, MA. The following members were in attendance:

Donald Ducharme, Chairman  
Mary Hayes, Treasurer  
Gretchen Emmetts, Vice Chairman  
James Meau, Tenant Appointee  
Cindy Fitzgerald, Commissioner

Also present:

Dede Riendeau, Executive Director (attended remotely)  
Chris Plourde, Facilities & Modernization Manager

Public Comment

None

Minutes:

On a motion made by Cindy Fitzgerald and seconded by Mary Hayes, the Board voted 5-0 to approve the minutes of July.

Facilities Update:

Chris explained that the electric room repairs and water heater replacements are out for bid. Chris asks for preapproval of the lowest bidder pending the engineers recommendation and his review. Don suggests holding off on a vote until the next meeting when its on the agenda. The board suggests a special meeting to vote on this as well as the reasonable accommodation policy and the generator service contract.

Chris went over the rest of his monthly report #61.

Staff Reports:

Dede reported that there are 1,612 applicants on the waiting list, 133 of which are local residents. Rents are current.

Warrant:

On a motion made by Cindy Fitzgerald and seconded by Gretchen Emmetts, the Board voted 5-0 to approve the checks in the amount of \$80,762.52

Old/New Business:

Board Reorganization

On a motion made by Mary Hayes and seconded by James Meau, the Board voted 5-0 to elect Gretchen Emmetts as the Chair.

On a motion made by Mary Hayes and seconded by Gretchen Emmetts, the Board voted 5-0 to elect Cindy Fitzgerald as the Vice-Chair.

On a motion made by Mary Hayes and seconded by Cindy Fitzgerald, the Board voted 5-0 to elect James Meau as the Treasurer.

Next meeting:  
Special meeting September 23<sup>rd</sup> via zoom.

Adjournment:  
On a motion made by Mary Hayes and seconded by Gretchen Emmetts, the Board voted 5-0 to adjourn, the meeting adjourned at 5:30pm.

A true record

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