

A regular meeting of the Kingston Housing Authority was held on Tuesday January 12, 2021 at 5:30pm via video conference (due to COVID-19). The following were in attendance:

Donald Ducharme, Chairman
Mary Hayes, Treasurer
Cindy Fitzgerald, Commissioner
Gretchen Emmetts, Vice Chairman

Also present:

Dede Riendeau, Executive Director
Chris Plourde, Facilities & Modernization Manager
Richard Conlon, Fee Accountant

MEETING LOCATION: Via Zoom 1-929-205-6099 ID 8072857447# Password 216207#

Public Comment

None

Minutes:

On a motion made by Mary Hayes and seconded by Cindy Fitzgerald, the Board voted 3-0 to approve the minutes of November. Gretchen Emmetts abstained.

Budget Revisions 2021:

Rich explained the revision #1. On a motion made by Cindy Fitzgerald and seconded by Gretchen Emmetts the Board voted 4-0 to approve budget revision #1.

Budget 2022:

Rich explained the operating budgets. On a motion made by Gretchen Emmetts and seconded by Cindy Fitzgerald, the Board voted 4-0 to approve the 400-1 budget.

Cindy Fitzgerald leaves the meeting.

On a motion made by Gretchen Emmetts and seconded by Mary Hayes, the Board voted 3-0 to approve the 689 budget.

Facilities Update:

Chris reported that in-house sanitizing is still being done by Rick. The Capital Plan will be approved as was presented at the meeting. Phase two of the siding project has been completed. The install for the security cameras and fire alarm panel has been completed. Parking lot cameras will be added next.

Warrant:

On a motion made by Gretchen Emmetts and seconded by Mary Hayes, the Board voted 3-0 to approve the warrant for November in the amount of \$19,581.94.

On a motion made by Gretchen Emmetts and seconded by Mary Hayes, the Board voted 3-0 to approve the warrant for December in the amount of \$95,924.86.

Staff Reports:

Dede reported that there are currently 1324 applicants on the waiting list. There is one vacancy and 21 work orders. Recertifications will be starting soon. Inspections were in January, but staff did not go into the units, they knocked at the door and peeked in and asked tenants if they had any concerns. She reported that FEMA did approve the money and KHA is getting \$8,800 back.

Public Comment

None

Adjournment:

On a motion made by Mary Hayes and seconded by Gretchen Emmetts, the Board voted 3-0 to adjourn, the meeting adjourned at 6:10pm.

A true record
