

A regular meeting of the Kingston Housing Authority was held on Tuesday October 22, 2019 at 5:00 p.m. at the office of the Kingston Housing Authority located at 15 Hillcrest Rd. Kingston, MA. The following members were in attendance:

Donald Ducharme
Cynthia Fitzgerald
Mary Hayes

Dede Riendeau, Executive Director
Chris Plourde, Assistant Facilities & Modernization Manager

Public Comments

No public comment at this meeting.

Minutes

Cynthia Fitzgerald made a motion to accept the minutes of the July 9, 2019 meeting and was seconded by Mary Hayes. The motion passed 3-0. Cynthia Fitzgerald made a motion to accept the minutes from the September 26, 2019 special meeting and was seconded by Mary Hayes. The motion passed 3-0.

Facility Update

- **Meadowcrest** – Electric Room Repairs & Water heater replacement (KHA 14-B, FISH #145042). Nangle Engineering – DHCD is now requiring an architect to redefine the scope and recreate the drawings with their stamp. Nangle has solicited several but finally has Blackstone Block on board. The project now is looking like a spring completion.
- **Meadowcrest** - Siding Phase II (KHA-A & 18-B, FISH #145052 & 145054) – Vareika is still making good progress with all the new windows installed and siding down to building #2. We have completed a partial punch list on building #6 & #5 with the next partial punch to be completed the first week of November. All buildings are anticipated to be fully complete this year.
- **Community Residence 689.1** – Drainage and walkway repairs (KHA 16-A & B, FISH #145047) This has been pushed back but are still trying to get it in this year.
- **Community Residence 689.1** – Roof and Gutter Replacement (KHA 19-A, FISH #145055) – We will begin working on this project once we get some of the other projects underway.
- **General** – ABC Disposal – The new dumpsters have been delivered and working out well.
- **5 Year Capital Plan** – We have updated the 5-year state capital plan and will need board approval. Please review the new 2020 – 2024 plan and if no revisions are needed, we would ask the board to award as presented.

Warrants

A motion was made by Cynthia Fitzgerald to accept the warrants for September 2019 checks 2115-2142 in the amount of \$402,018.40 and was seconded by Mary Hayes. The motion passed with a 3-0 vote. A motion was made by Cynthia Fitzgerald to accept the warrants for August 2019 checks 2099-2114 in the amount of \$18,052.22 and was seconded by Mary Hayes. The motion passed with a 3-0 vote. A motion was made by Cynthia Fitzgerald to accept the warrants for July 2019 checks 2072-2098 in the amount of \$37,422.21 and to void check 2088 and was seconded by Mary Hayes. The motion passed 3-0.

Staff Reports

Dede went over the staff report for July, August and September 2019.

Adjournment

Cynthia Fitzgerald made a motion to adjourn and was seconded by Mary Hayes. Motion passed with a 3-0 vote.

Document Issued

Minutes July 9, 2019
Minutes from Special Meeting September 26, 2019
Facility Update

A true record


