

A regular meeting of the Kingston Housing Authority was held on Tuesday July 9, 2019 at 5:00 p.m. at the office of the Kingston Housing Authority located at 15 Hillcrest Rd. Kingston, MA. The following members were in attendance:

Donald Ducharme
Gretchen Emmetts
Mary Hayes
Cynthia Fitzgerald

Dede Riendeau, Executive Director
Chris Plourde, Assistant Facilities & Modernization Manager

Public Comments

No public comment at this meeting.

Minutes

Gretchen Emmetts made a motion to accept the minutes of the June 11, 2019 meeting and was seconded by Mary Hayes. The motion passed 4-0.

Facility Update

- **Meadowcrest** – Electric Room Repairs & Water heater replacement (KHA 14-B, FISH #145042). Nangle Engineering – We are now picking up the comments and preparing the 100% Construction Documents for final review.
- **Meadowcrest** - Siding Phase II (KHA-A & 18-B, FISH #145052 & 145054) – Vareika has begun demo on building #6 and making good progress. They will be moving right to building #5 as they complete each step. Windows are still a couple of weeks out.
- **Community Residence 689.1** – Drainage and walkway repairs (KHA 16-A & B, FISH #145047) We will be putting this out to bid in the next few weeks.
- **Community Residence 689.1** – Roof and Gutter Replacement (KHA 19-A, FISH #145055) – We will begin working on this project once we get some of the other projects underway.
- **General** – ABC Disposal has begun their new rubbish removal contract with us and we are working out the pickup schedule. Pickups should remain on Tuesdays but last week they came on Friday.

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Warrants

A motion was made by Cynthia Fitzgerald to write off the uncollectable rents of \$213.00 and \$53.00 and was seconded by Gretchen Emmetts. The motion passed 4-0. A motion was made by Cynthia Fitzgerald to accept the warrants for checks 2044-2071 in the amount of \$16,915.08 and was seconded by Mary Hayes. Motion passed with a 4-0 vote.

Staff Reports

Dede went over the staff report.

Adjournment

Cynthia Fitzgerald made a motion to adjourn and was seconded by Mary Hayes. Motion passed with a 4-0 vote.

Document Issued

Minutes June 11, 2019
Facility Update

A true record


