

A regular meeting of the Plymouth Housing Authority was held on Monday September 14, 2015 at 9:30 a.m. at the office of the Authority located at 130 Court Street, Plymouth MA 02360.

The following were in attendance:

Melvin Cotti  
Douglass Gray  
David Ward  
Jeffrey Metcalfe  
Nicole Long

Dede Riendeau  
Paul Blanchard

The members were asked if there were any changes, corrections or omissions to the July 14, 2015 minutes. There being none Douglass Gray made a motion seconded by Jeffrey Metcalfe to approve the minutes as submitted. The motion passed on a 4-0 vote, Nicole Long abstaining.

Members suggested PHA hand deliver notices to residents asking them to remove their air conditioners no later than October 15<sup>th</sup> and if assistance is needed they could call the PHA and put in a work order.

Jeffrey Metcalfe made a motion seconded by Nicole Long to hold the next regular meeting at Southfield. The motion passed on a 5-0 vote.

The Director informed the members that a legal advertisement would be placed in the Old Colony Memorial for a Public Hearing on October 19, 2015 and Notice of Comment Period for the 2016 Annual and Five Year Plan.

Members were informed that Mr. Joshua M. Bowes and Ms. Wendy Lapierre submitted resumes and letters of interest to serve as Hearing Officers for resident Grievance Hearings. Upon a motion made by David Ward seconded by Jeffrey Metcalfe the members voted 5-0 to appoint Joshua M. Bowes and Wendy Lapierre Hearing Officers.

Members discussed Legal Pilot Attorney Patricia Grace relocating her office to the PHA. Upon a motion made by Douglass Gray seconded by Nicole Long the members voted 5-0 to approve Ms. Grace's relocation to the PHA.

The Director discussed the June 2015 Revision to the Admission and Continued Occupancy Plan. Upon a motion made by David Ward seconded by Jeffrey Metcalfe the members voted 5-0 to approve the June 2015 Revision.

Mr. Blanchard reviewed with the members the bid tabulation for Inspection Services for the Section 8 Program. Brown and Company Inspection was low bidder with the following fees; Initial Inspection \$35.00, Annual Inspection \$35.00, Re-Inspection \$15.00, out of town inspections \$45.00. Upon a motion made by Douglass Gray seconded by Nicole Long the members voted 5-0 to award the contract to Brown and Company.

Members were presented a tabulation of bills for the month of August 2015. Upon a motion made by David Ward seconded by Jeffrey Metcalfe the members voted 5-0 to approve the bills as presented.

At 11:30 a.m. Jeffrey Metcalfe made a motion seconded by Douglass Gray to adjourn the meeting.

A true record,



Sede Rendeau

---